BEDFORD SCHOOL Mohali

STUDENT WITHDRAWAL APPLICATION FORM

SECTION A – STUDENT DETAILS

Full Name of Student:	
Date of Birth (DD/MM/YYYY):	
Class & Section:	
Admission / Roll No.:	
Date of Admission:	

SECTION B – PARENT / GUARDIAN DETAILS

Name of Parent / Guardian:	
Relationship to Student:	
Contact Number(s):	
Email Address:	
Current Residential Address:	

SECTION C – WITHDRAWAL INFORMATION

Reason for Withdrawal:

- ☐ Relocation
- ☐ Transfer to another school
- ☐ Financial reasons
- ☐ Curriculum preference
- ☐ Health reasons
- ☐ Other:

Proposed Last Date of Attendance:	
Forwarding / New School Name & Address (if applicable):	

SECTION D – CLEARANCE CHECKLIST (TO BE COMPLETED BY SCHOOL OFFICE)

Department	Signature & Date	Remarks
Class Teacher		
Library		
Accounts Office		
Transport Department		
Sports Department		
Other (Specify):		

SECTION E – ACKNOWLEDGEMENT & CONSENT

I/We hereby request the withdrawal of my/our child from Bedford School, Mohali. I/We confirm that all outstanding dues will be cleared and school property will be returned prior to the withdrawal date. I/We understand the school's Student Withdrawal Policy regarding notice periods and fee refunds.

Parent / Guardian Name:	
Signature:	
Date:	

FOR OFFICE USE ONLY:

Application Received by (Name & Signature):	
Date of Receipt:	
Transfer Certificate No.:	
Date of Issue:	
Principal's Approval (Signature & Seal):	